Role of the Ottawa New Horizon’s Band Representative

The governance structure of the Ottawa New Horizon’s Band (ONHB) includes a steering committee comprising the band director and a representative from each of the participating bands together with representatives of Dominion Chalmers United Church. It is the role of band representative to act as a liaison between his or her band and the steering committee as well as to provide band participant input to decisions being made by the steering committee.

At the instigation of the band director, the band representative is selected through election by his or her band and is expected to serve for a term of two years. The representative must be a member of the band that they represent. There is no limit on the number of terms a representative can serve but the representative must be re-elected every two years.

The role of the band representative includes:

* Attending steering committee meetings and providing input on behalf of their band, taking into consideration the views of its members
* Provide feedback from steering committee meetings to their band members
* Participating on various subcommittees or working groups created to address specific issues
* Assisting the director in the administration of the band by carrying out specific tasks or arranging for these tasks to be undertaken by other band members
* Polling the band to obtain input on specific issues
* Responding to requests for information from members of the band
* Assisting in the communication with the band
* Providing a focal point for information to the band
* Participating in the annual survey of their band and helping to address any issues requiring follow-up

Access to band distribution lists is generally limited to the director and band representative for that band.

Tuesday, October 4, 16

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